

**GENERAL SERVICES ADMINISTRATION  
Federal Supply Services  
Authorized Federal Supply Schedule Price List**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA *Advantage!*, a menu-driven database system. The INTERNET address GSA *Advantage!* is:  
[www.GSAAdvantage.gov](http://www.GSAAdvantage.gov).

**Schedule Title: 520, Financial and Business Solutions  
520-15 Outsourcing Recurring Commercial Activities for Financial Management Services  
Schedule Number: GS-23F-0223P**

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at  
[www.fss.gsa.gov](http://www.fss.gsa.gov).

**Contract period: April 23, 2009 to April 22, 2014 with three 5-year options**

**Personal Group, Incorporated  
431 South Pierre Street  
Pierre, South Dakota 57501  
605-224-1904  
Toll free 1-800-658-4555  
Fax 605-224-9005  
[www.pergroup.com](http://www.pergroup.com)**

**Business size: Small Business**

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s):

<b>Awarded SIN</b>	<b>Category</b>	<b>Item Description</b>	<b>Awarded Price 4/23/2008-4/22/2009</b>	<b>Option Year 6 4/23/2009-4/22/2010</b>	<b>Option Year 7 4/23/2010-4/22/2011</b>	<b>Option Year 8 4/23/2011-4/22/2012</b>	<b>Option Year 9 4/23/2012-4/22/2013</b>	<b>Option Year 10 4/23/2013-4/22/2014</b>
520-15	HEHRB-1	Hospital Based Offsite Outpatient Encounter Comprehensive Certified Medical Coding (ICD-9,CPT,HCPCS) and Electronic Data Entry	4.49/pcc	4.62/pcc	4.76/pcc	4.90/pcc	5.05/pcc	5.20/pcc
520-15	HEHRB-2	Hospital Based Offsite Outpatient Encounter Comprehensive Certified Medical Coding (ICD-9, CPT, HCPCS) and Electronic Data Entry with Third Party Billing Services	6.66/pcc	6.86/pcc	7.07/pcc	7.28/pcc	7.50/pcc	7.73/pcc
520-15	CEHRA	Clinic Based Offsite Outpatient Encounter Diagnostic Certified Medical Coding (ICD-9 only) and Electronic Data Entry	3.94/pcc	4.06/pcc	4.18/pcc	4.31/pcc	4.44/pcc	4.57/pcc
520-15	CEHRB-1	Clinic Based Offsite Encounter Comprehensive Certified Medical Coding (ICD-9, CPT, HCPCS) and Electronic Data Entry	4.21/pcc	4.34/pcc	4.47/pcc	4.60/pcc	4.73/pcc	4.87/pcc

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.

**Not applicable.**

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item.

**Not applicable.**

2. Maximum order: **\$1,000,000.**

3. Minimum order: **\$300.**

4. Geographic coverage (delivery area): **Domestic.**
5. Point(s) of production (city, county, and State or foreign country):  
**Pierre, Hughes, South Dakota and Yakima, Yakima, Washington**
6. Discount from list prices or statement of net price: **None.**
7. Quality discounts: **None.**
8. Prompt payment terms: **Not applicable.**
- 9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold:  
**Personal Group accepts Government purchase cards at or below the micro-purchase threshold.**
- 9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold:  
**Personal Group does not accept purchase cards above the micro-purchase threshold.**
10. Foreign items (list items by country of origin):  
**None.**
- 11a. Time of delivery: (Contractor insert number of days.)  
**Negotiated.**
- 11b. Expedited delivery:  
**Items available for expedited delivery are noted in this price list.**
- 11c. Overnight and 2-day delivery:  
**Overnight and 2-day delivery are not available.**
- 11d. Urgent requirements:  
**When agencies have a bona fide urgent delivery requirement, they are encouraged to contact the Personal Group Contract administrator for the purpose of obtaining accelerated delivery. Personal Group will reply to the inquiry within three workdays after receipt. If Personal Group offers an accelerated delivery time acceptable to the ordering agency in any order placed pursuant to the agreed upon accelerated delivery timeframe shall be delivered within this shorter delivery time. All other terms and conditions apply.**
12. F.O.B. point(s):  
**Destination.**
- 13a. Ordering address (es):  
**431 South Pierre Street  
Pierre, South Dakota 57501.**
- 13b. Ordering procedures:

**For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs), and a sample BPA can be found at the GSA/FSS Schedule homepage ([fss.gsa.gov/schedules](https://fss.gsa.gov/schedules)).**

14. Payment address (es):

**431 South Pierre Street  
Pierre, South Dakota 57501.**

15. Warranty provision:

**Personal Group warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract.**

16. Export packing charges, if applicable: **Not applicable.**

17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):

**Government purchase card is not accepted above the micro-purchase level.**

18. Terms and conditions of rental, maintenance, and repair (if applicable): **Not applicable.**

19. Terms and conditions of installation (if applicable): **Not applicable.**

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): **Not applicable.**

- 20a. Terms and conditions for any other services (if applicable): **Not applicable.**

21. List of service and distribution points (if applicable): **Not applicable.**

22. List of participating dealers (if applicable): **Not applicable.**

23. Preventive maintenance (if applicable): **Not applicable.**

- 24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants): **Not applicable.**

- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location). The EIT standards can be found at: [www.Section508.gov/](https://www.Section508.gov/):

**Not applicable.**

25. Data Universal Number System (DUNS) number: **61-247-5525.**

26. Notification regarding registration in Central Contractor Registration (CCR) database:

**Personal Group is registered in the Central Contractor Registration (CCR) database.**